

GENERAL SERVICES ADMINISTRATION

Federal Supply Service
Authorized Federal Supply Schedule Price List

GSA Federal Supply Schedule 84

Schedule Title: Total Solutions for Law Enforcement, Security Facilities Management,
Fire, Rescue, Clothing, Marine Craft and Emergency/Disaster Response
FSC Group: R425

Contract No: GS-07F-155AA

The base contract period is from February 22, 2013 to February 21, 2018

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage![™], a menu-driven database system. The INTERNET address GSA Advantage![™] is:
<http://www.GSAAdvantage.gov>

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov



Project Support Services, Inc.

A Service-Disabled, Veteran-Owned Small Business

14680 SE 95th Ave.
Summerfield, FL 34491-3606
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Web Address: www.psswdc.com

Contract Administration POC: Tonya D. Dottellis

Effective: February 22, 2013

INTRODUCTION

ABOUT US

Project Support Services, Incorporated (PSS) is a Service Disabled Veteran-Owned Small Business providing professional services to federal agencies and corporations. Since 1999 PSS has supplied such services and support through the placement or use of consultant and full-time personnel. PSS enjoys an excellent reputation for providing highly motivated and talented personnel by focusing on client mission objectives and employee retention.

STRENGTH & FLEXIBILITY

Project Support Services operates with a vision that there is a better way to help our customers meet their objectives other than being “just another government contractor.” Our managers have real-world experience in government and commercial service and recognize that our clients simply need to get the work done. We help you make progress by providing people who are excited about being a part of our company and part of your solution. Our objective is to make progress easier for you to achieve – no matter what additional skill sets your team requires.

EXPERIENCE

PSS’s proven methodologies to meet your mission goals are derived from our management team’s over 125 years of experience and knowledge in providing services in:

- Contract Administration
- Professional Security/Facility Management
- Organizational Development
- Construction Project Management
- Program Management
- Engineering Services
- Information Technology Management
- Technical Security
- Training
- Public Administration

CONTRACT INFORMATION

AUTHORIZED BUYER

This contract is available for use by all federal government agencies as a source for Consulting Services for domestic use. Executive agencies, other Federal agencies, mixed ownership Government corporations, and the District of Columbia; Government contractors authorized in writing by a Federal agency pursuant to 48 CFR 51.1; and other organizations authorized by statute or regulation to use GSA as a source of supply may use this contact

CUSTOMER INFORMATION

1a. Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers:

Special Item Number	Special Item Description	Labor Category Description Page	Awarded Price Page
246-52	Professional Security/Facility Management Services	5-11	12

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.
N/A

1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item. See page 12.

2. **Maximum Order:** \$200,000 per SIN
3. **Minimum Order:** None
4. **Geographic Coverage:** Domestic
5. **Point(s) of production (city, county, and state or foreign country):** N/A
6. **Discount from list prices or statement of net price:** Prices listed are GSA Net, Discount Deducted.
7. **Quantity discounts:** N/A
8. **Prompt payment terms:** Net 30 DARO
- 9a. **Government Purchase Cards are accepted at or below the micro-purchase threshold.**
- 9b. **Government Purchase Cards are accepted above the micro-purchase threshold.**
10. **Foreign items (list items by country of origin):** N/A
- 11a. **Time of Delivery:** N/A
- 11b. **Expedited Delivery:** N/A

- 11c. **Overnight and 2-day delivery:** N/A
- 11d. **Urgent Requirements:** Contact Contractor.
- 12. **F.O.B Points(s):** Destination
- 13a. **Ordering Address(es):** Same as contractor address.
- 13b. **Ordering procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation(FAR) 8.405-3
- 14. **Payment address(es):** Same as contractor address.
- 15. **Warranty Provisions:** N/A
- 16. **Export Packing Charges (if applicable):** N/A
- 17. **Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):** Government purchase cards will be accepted above the micro-purchase level.
- 18. **Terms and conditions of rental, maintenance, and repair (if applicable):** N/A
- 19. **Terms and conditions of installation (if applicable):** N/A
- 20. **Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** N/A
- 20a. **Terms and conditions for any other services (if applicable):** N/A
- 21. **List of service and distribution points (if applicable):** N/A
- 22. **List of participating dealers (if applicable):** N/A
- 23. **Preventive maintenance (if applicable):** N/A
- 24a. **Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants:** N/A
- 24b. **If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor's website or other location.)** The EIT standards can be found at: www.Section508.gov
- 25. **Data Universal Numbering System (DUNS) number:** 127038698
- 26. **Notification regarding registration in System for Award Management (SAM) database:** Contractor has an Active Registration in the SAM database.

Labor Category Descriptions

The following education for experience applies:

- A Master's Degree is equivalent to a Bachelor's Degree plus six years' experience.
- A Bachelor's Degree is equivalent to an Associate's Degree plus four years' experience.
- An Associate's Degree is equivalent to a High School Diploma (or equivalent) plus four years' experience.
- A High School Diploma is equivalent to three years' directly related experience.

GSA Approved Labor Category	Functional Description	Minimum Education	Minimum Experience
Inspector	Serve as an Inspector to validate the implementation of security regulations, policies, and/or SOP's through inspections, spot-checks and random samplings of security program documents and records, and investigations. Develop security-related plans and procedures and performs other duties as assigned. Knowledge of security requirements established in legislation, regulations, and various policies and directives governing programs, operations, and systems. Has knowledge of the requirements for safeguarding records, equipment and automated systems containing classified and unclassified but sensitive information to include Personally Identifiable Information. Ability to conduct inspections of personnel, facilities, records, and operational capabilities.	Bachelor's Degree	Four (4) years' experience as an inspector, special agent, or law-enforcement officer.
Senior Inspector	Serves as a Senior Inspector and as a point of contact on a variety of protection, investigative, operations, and security programs. Inspects or reviews the implementation or effectiveness of security regulations, policies, and SOP's through inspections, spot-checks and random samplings of program documents and records, and investigative records. Develops plans and procedures and performs other duties as assigned. Has knowledge of requirements established in legislation, regulations, and various policies and directives governing security programs, equipment and systems, operations, and/or investigations. Ability to train other personnel on complex concepts and procedures, and maintain a harmonious work environment with others within and outside the organization.	Bachelor's Degree	Ten (10) years' experience as an inspector, special agent, or law-enforcement officer, or five (5) years in a position within a US Government, Office of Professional Responsibility or Office of the Inspector General.
Linguist	Studies components, structure, and relationships within specified language to provide comprehension of its social functioning. Prepares description of sounds, forms, and vocabulary of language. Contributes to the development of linguistic theory. Applies linguistic theory to any of following areas: development of improved methods in translation, including computerization; teaching of language to other than native speakers; preparation of language-teaching materials, dictionaries, and handbooks; reducing previously unwritten languages to standardized written form; preparation of literacy materials; preparation of tests for language-learning aptitudes and language proficiency; consultation with government agencies regarding language programs; or preparation of descriptions of comparative languages to facilitate improvement of teaching and translation.	Bachelor's Degree in a foreign language, or achievement of Level 2 on the Defense Language Proficiency Test, or has achieved FBI Level 3 proficiency.	Two (2) years of practical application experience.

Senior Linguist	Studies components, structure, and relationships within specified language to provide comprehension of its social functioning. Prepares description of sounds, forms, and vocabulary of language. Contributes to the development of linguistic theory. Applies linguistic theory to any of following areas: development of improved methods in translation, including computerization; teaching of language to other than native speakers; preparation of language-teaching materials, dictionaries, and handbooks; reducing previously unwritten languages to standardized written form; preparation of literacy materials; preparation of tests for language-learning aptitudes and language proficiency; consultation with government agencies regarding language programs; or preparation of descriptions of comparative languages to facilitate improvement of teaching and translation. May provide leadership and guidance to lower level employees.	Bachelor's Degree in a foreign language, or achievement of Level 2 on the Defense Language Proficiency Test, or has achieved FBI Level 3 proficiency.	Four (4) years of practical application experience.
Physical Security Specialist	Responsible for managing the physical security self-assessment and resource management programs. Plans and conducts installation vulnerability assessment and physical security survey, to include scheduling and conducting physical security audits (inspections). Maintains a Physical Security Action, coordinates and maintains an up-to-date Threat Assessment. Maintains constant dialogue with security force concerning their observations and reports. Conducts Counter-Terrorism Travel briefings to agency employees as required.	Bachelor's Degree	Five (5) years of experience in physical security systems or a federal law enforcement agency.
Senior Physical Security Specialist	Advises senior managers in physical security project planning, development, implementation, and monitoring. Oversees and reviews the application of physical security standards to functional control designs and security programs and makes recommendations as necessary. Coordinates and cooperates with other agencies, private firms, and individuals on physical security policy and standards. Reviews and authorizes requests for funding of physical security improvements.	Bachelor's Degree	Ten (10) years of experience in the field of physical security, with four years of experience in a supervisory role in a security or law-enforcement organization.
Personnel Security Specialist	Completes documentation of all interviews and investigations conducted. Updates security files for changes and verifies employee clearances for special meetings, projects, etc. Assists persons requesting information on personnel security procedures and records. Provides investigation status reports and maintains the personnel security roster. Processes background or suitability investigations.	High school diploma	Three (3) years' experience in a personnel department and 2 years of experience in coding or entering personnel information.
Program Manager	Serves as the contract manager and the contractor's authorized interface with the government Contracting Officer (CO), the Contracting Officer's Representative (COR), government management personnel and customer agency representatives. Responsible for formulating and enforcing work standards; assigning contractor schedules; reviewing work discrepancies; supervising contractor personnel; preparing, reviewing and submitting required reports and communicating policies, purpose and goals of the organization to subordinates. Shall be responsible for the overall contract performance and quality assurance.	Bachelor's Degree	Five (5) years relevant experience.
Senior Program Manager	Serves as contract manager, and the contractor's authorized interface with the government Contracting Officer (CO), the Contracting Officer's Representative (COR), government management personnel and customer agency representatives. Responsible for formulating and enforcing work standards; assigning Contractor schedules; reviewing work discrepancies; supervising contractor personnel; preparing, reviewing and submitting required reports and	Bachelor's Degree	Ten (10) years general experience, of which at least six years must be relevant to the program.

	communicating policies, purpose and goals of the organization to subordinates. Shall be responsible for the overall contract performance and quality assurance.		
Project Manager	Manage, supervise, plan, direct and coordinate the activities of their assigned security staff; Manages day-today operational aspects of a project and scope; Creates and executes manpower utilization, training, and project work plans, and revises as appropriate to meet changing requirements; Ensures completion of mission in compliance with contract requirements; Facilitates the client-corporate relationship in a positive and productive manner. Responsible for a project or a program and manages a staff of supervisors, administrative positions, quality assurance or other technical positions, as required; May also be required to oversee multiple services and employees with specialized skill sets.	Bachelor's Degree or Master's Certificate in Project Management.	Five (5) years general experience, of which two years must be relevant.
Senior Project Manager	Directs or performs analyses and evaluations of safety systems. Researches and develops safety and health policies and procedures. Develops and conducts required safety training and certification programs. Identifies hazards and corrects deficiencies. Oversees handling and testing of hardware and other related materials. Performs accident investigations and prepares related documentation. Interfaces with the customer and supports safety reviews. Develops Safety and Health Policies and Procedures Manual. Resolves program implementation of audit programs. Analyze program needs and recommends innovative ways to meet the needs. Research, evaluate and update current training methods as needed. Keeps abreast of government Safety and Health rules and regulations to assure adherence to guidelines. Manages plans and administers employee safety training programs and procedures. Prepares and distributes educational materials and information. Audits facilities and recommends actions for the correction of hazardous situations for compliance with OSHA regulations. Serves as the liaison to government agencies. Interfaces with, compiles and submits required OSHA accident reports. May supervise lower level employees. Performs other related duties as assigned.	Bachelor's Degree or Master's Certificate in Project Management.	Ten (10) years' experience.
Security Analyst	Analyzes data, applying protection criteria in accordance with appropriate classification decisions about the information in question. Interacts with both internal and external clients to satisfy their needs regarding information, personnel and program security issues. May develop educational material, which initiates, indoctrinates or refreshes the knowledge about government security policy. Assist the government in developing and applying security measures to programs during a program's life cycle May draft security documents that instruct program participants on how to implement official security policy May develop, produce and deliver audio/visual presentations to large audiences on topics related to program security.	High School Diploma	Three (3) years of relevant security or military experience.
Senior Security Analyst	Responsible for information protection, customer relations and project management. Analyzes data, applying protection criteria and making appropriate classification decisions about the information in question. May lead or supervise lower level employees. Makes decisions about how data and policies regarding classification should be applied. Interacts with both internal and external clients to satisfy their needs regarding information, personnel and program security issues Acts occasionally as the intermediary between internal staff offices and between government officer and contractors May develop educational material, which initiates, indoctrinates or refreshes the	Bachelor's degree	Seven (7) years of relevant security or military experience.

	knowledge about government security policy. Assists the government in developing and applying security measures to programs during all phases of a program's life cycle. May draft security documents that instruct program participants on how to implement official security policy. May develop, produce and deliver audio/visual presentations to large audiences on topics related to program security.		
Security Consultant I	Provides expert consulting services. Functions may include, but are not necessarily limited to, services such as recommending and writing organizational policy procedure documents, curriculum development and training, conducting risk management/assessments, preparing and conducting research, preparing reports and special studies, and/or assisting in program development and implementation.	High School Diploma	Four (4) years of relevant project/program experience.
Security Consultant II	Advises customer and/or performs tasks to develop and monitor security standards and compliance in fields of personnel, physical, technical or AIS security. Provides expert consulting services. Performs complex security related functions, interacts with senior officials and policy makers. Functions may include, but not necessarily limited to, services such as; recommending and writing organizational policy and procedure documents, setting guidelines for curriculum development on management/assessment methodology, preparing and conducting high level briefings, conducting research, preparing reports and special studies.	Bachelor's degree	Six (6) years of relevant project/program experience
Security Consultant III	Assists in the conduct of client processes, operations, and infrastructure to identify critical information that must be protected. Performs functions at the highest levels, interacts with senior officials and policy makers. Functions may include, but are not limited to, services such as; recommending and writing organizational policy and procedure documents, setting guidelines for curriculum development and training, evaluating risk management/assessment methodology, preparing and conducting high level briefings, conducting research, preparing reports and special studies.	Bachelor's degree	Eight (8) years of relevant project/program experience
Security Consultant IV	Under limited supervision designs and conducts surveys of client processes, operations, infrastructure, and operating environment; and identify critical information that must be protected. Performs functions at the highest levels, interacts with senior officials and policy makers. Functions may include, but are not necessarily limited to, services such as; recommending and writing organizational policy and procedure documents, setting guidelines for curriculum development and training, evaluating risk management/assessment methodology, preparing and conducting high level briefings, conducting research, preparing reports and special studies.	Bachelor's degree	Ten (10) years of relevant project/program experience
Security Specialist I	Performs security services in one or more of the specialized security areas, applying incident management, problem solving, task performance and producing finished documentation; e.g., reports, special studies, policy and procedure development, security designs, training programs and assessments. Provides research and technical support to projects, producing solutions and documentation. Monitors project tasks and schedules. Operates using standard U.S. Government security disciplines (e.g.; technical, physical (to include locks and security containers), information, personnel, operational or signal security; counterintelligence; antiterrorism; counterterrorism; counterdrug; computer security; surveillance, counter surveillance or surveillance detection; infrastructure protection; force protection; technology protection;	Associates Degree, professional training and certifications.	Two (2) years' of practical experience

	information operations; or industrial security programs). Requires subject matter expertise and hands-on experience in one or more security disciplines and experience implementing complex government security programs and policies.		
Security Specialist II	Performs and or manages security services in one or more of the specialized security areas, applying incident management, problem solving, task performance and producing finished documentation; e.g., reports, special studies, policy and procedure development, security designs, training programs and assessments. Provides research and technical support to projects, producing solutions and documentation. Monitors project tasks and schedules. Operates using standard U.S. Government security disciplines (e.g.; technical, physical (to include locks and security containers), information, personnel, operational or signal security; counterintelligence; antiterrorism; counterterrorism; counterdrug; computer security; surveillance, counter surveillance or surveillance detection; infrastructure protection; force protection; technology protection; information operations; or industrial security programs). Requires subject matter expertise and hands-on experience in one or more security disciplines and experience implementing complex government security programs and policies.	Bachelor's Degree, professional training and certifications.	Four (4) years' experience
Security Specialist III	Performs and or manages security services in one or more of the specialized security areas, applying incident management, problem solving, task performance and producing finished documentation; e.g., reports, special studies, policy and procedure development, security designs, training programs and assessments. Provides research and technical support to projects, producing solutions and documentation. Monitors project tasks and schedules. Operates using standard U.S. Government security disciplines (e.g.; technical, physical (to include locks and security containers), information, personnel, operational or signal security; counterintelligence; antiterrorism; counterterrorism; counterdrug; computer security; surveillance, counter surveillance or surveillance detection; infrastructure protection; force protection; technology protection; information operations; or industrial security programs). Requires subject matter expertise and hands-on experience in one or more security disciplines and experience implementing complex government security programs and policies.	Bachelor's Degree, professional training and certifications.	Eight (8) years' experience
Security Specialist IV	Performs and or manages security services in one or more of the specialized security areas, applying incident management, problem solving, task performance and producing finished documentation; e.g., reports, special studies, policy and procedure development, security designs, training programs and assessments. Provides research and technical support to projects, producing solutions and documentation. Monitors project tasks and schedules. Operates using standard U.S. Government security disciplines (e.g.; technical, physical (to include locks and security containers), information, personnel, operational or signal security; counterintelligence; antiterrorism; counterterrorism; counterdrug; computer security; surveillance, counter surveillance or surveillance detection; infrastructure protection; force protection; technology protection; information operations; or industrial security programs). Requires subject matter expertise and hands-on experience in one or more security disciplines and experience implementing complex government security programs and policies.	Bachelor's Degree, professional training and certifications	Ten (10) years security experience.

Security Specialist V	Performs and or manages security services in one or more of the specialized security areas, applying incident management, problem solving, task performance and producing finished documentation; e.g., reports, special studies, policy and procedure development, security designs, training programs and assessments. Provides research and technical support to projects, producing solutions and documentation. Monitors project tasks and schedules. Operates using standard U.S. Government security disciplines (e.g.; technical, physical (to include locks and security containers), information, personnel, operational or signal security; counterintelligence; antiterrorism; counterterrorism; counterdrug; computer security; surveillance, counter surveillance or surveillance detection; infrastructure protection; force protection; technology protection; information operations; or industrial security programs). Requires subject matter expertise and hands-on experience in one or more security disciplines and experience implementing complex government security programs and policies.	Bachelor's Degree, professional training and certifications.	Twelve (12) years' experience
Trainer I	Develops and conducts security, public safety and law enforcement related training programs for contractor's employees and client/government personnel. Confers with management, supervisors and client agency to determine required training elements. Formulates teaching outline and determines instructional methods such as individual training, group instruction, lectures, demonstrations, conferences, meetings and workshops. Coordinates training schedule to meet demands of Contractor and Client Agencies. Selects or develops teaching aids such as training handbooks, demonstration models, multimedia visual aids, computer tutorials, and reference works. Conducts training sessions covering specified areas such as: basic training, weapons training, tactical training, CPR/First Aid, etc. Tests trainees to measure progress and to evaluate effectiveness of training. Reports on progress of employees under guidance during training periods. Maintains trainee personnel records. Ability to read and interpret documents such as technical data, safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to develop and proof training materials. Ability to speak effectively in interpersonal situations and before groups of trainees. Oversees Contractor and Client Agency personnel during the training process.	Bachelor's Degree. Must possess and maintain appropriate instructors certification as required by subject matter and/or discipline.	Three (3) years' experience within task order discipline.
Trainer II	Develops and conducts security, public safety and law enforcement related training programs for contractor's employees and client/government personnel. Confers with Contractor management, supervisors and Client Agency to determine required training elements. Formulates teaching outline and determines instructional methods such as individual training, group instruction, lectures, demonstrations, conferences, meetings and workshops. Coordinates training schedule to meet demands of Contractor and Client Agency. Selects or develops teaching aids such as training handbooks, demonstration models, multimedia visual aids, computer tutorials, and reference works. Conducts training sessions covering specified areas such as: basic training, weapons training, tactical training, CPR/First Aid, etc. Tests trainees to measure progress and to evaluate effectiveness of training. Reports on progress of employees under guidance during training periods. Maintains trainee personnel records. Develops strong relationship with all departments of Client Agency to develop course materials and receive feedback on quality of	Bachelor's Degree. Must possess and maintain appropriate instructors certification as required by subject matter and/or discipline.	Five (5) years' experience within one or more task order disciplines

	instruction. Ability to read and interpret documents such as technical data, safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to develop and proof training materials. Ability to speak effectively in interpersonal situations and before groups of trainees. Oversees Contractor and Client Agency personnel during the training process. May supervise, monitor, and critique other trainers.		
Trainer III	Develops and conducts security, public safety and law enforcement related training programs for contractor's employees and client/government personnel. Confers with Contractor management, supervisors and Client Agency to determine required training elements. Formulates teaching outline and determines instructional methods such as individual training, group instruction, lectures, demonstrations, conferences, meetings and workshops. Coordinates training schedule to meet demands of Contractor and Client Agency. Selects or develops teaching aids such as training handbooks, demonstration models, multimedia visual aids, computer tutorials, and reference works. Conducts training sessions covering specified areas such as: basic training, weapons training, tactical training, CPR/First Aid, etc. Tests trainees to measure progress and to evaluate effectiveness of training. Reports on progress of employees under guidance during training periods. Maintains trainee personnel records. Develops strong relationship with all departments of Client Agency to develop course materials and receive feedback on quality of instruction. Ability to read and interpret documents such as technical data, safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to develop and proof training materials. Ability to speak effectively in interpersonal situations and before groups of trainees. Oversees Contractor and Client Agency personnel during the training process. May supervise, monitor, and critique other trainers.	Bachelor's Degree. Must possess and maintain appropriate instructors certification as required by subject matter and/or discipline.	Eight (8) years' experience within one or more task order disciplines.
Master Trainer	Develops and conducts security, public safety and law enforcement related training programs for contractor's employees and client/government personnel. Confers with Contractor management, supervisors and Client Agency to determine required training elements. Formulates teaching outline and determines instructional methods such as individual training, group instruction, lectures, demonstrations, conferences, meetings and workshops. Coordinates training schedule to meet demands of Contractor and Client Agency. Selects or develops teaching aids such as training handbooks, demonstration models, multimedia visual aids, computer tutorials, and reference works. Conducts training sessions covering specified areas such as: basic training, weapons training, tactical training, CPR/First Aid, etc. Tests trainees to measure progress and to evaluate effectiveness of training. Reports on progress of employees under guidance during training periods. Maintains trainee personnel records. Develops strong relationship with all departments of Client Agency to develop course materials and receive feedback on quality of instruction. Ability to read and interpret documents such as technical data, safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to develop and proof training materials. Ability to speak effectively in interpersonal situations and before groups of trainees. Oversees Contractor and Client Agency personnel during the training process. May supervise, monitor, and critique other trainers.	Bachelor's Degree. Must possess and maintain appropriate instructors certification as required by subject matter and/or discipline.	Ten (10) years' experience within one or more task order disciplines.

GSA Approved Labor Rates

GSA Approved Labor Category	Year 1 February 22, 2013 – February 21, 2014
Inspector	\$ 98.69
Senior Inspector	\$ 131.60
Linguist	\$ 99.52
Senior Linguist	\$ 131.60
Physical Security Specialist	\$ 94.99
Senior Physical Security Specialist	\$ 148.05
Personnel Security Specialist	\$ 80.60
Program Manager	\$ 205.61
Senior Program Manager	\$ 222.07
Project Manager	\$ 139.82
Senior Project Manager	\$ 197.39
Security Analyst	\$ 85.53
Senior Security Analyst	\$ 141.46
Security Consultant I	\$ 88.83
Security Consultant II	\$ 118.43
Security Consultant III	\$ 156.27
Security Consultant IV	\$ 202.33
Security Specialist I	\$ 77.92
Security Specialist II	\$ 82.24
Security Specialist III	\$ 123.37
Security Specialist IV	\$ 152.97
Security Specialist V	\$ 165.31
Trainer I	\$ 82.24
Trainer II	\$ 115.15
Trainer III	\$ 148.05
Master Trainer	\$ 180.94

ORDERING PROCEDURES

(Simplified)

This contract is available for use by all federal government agencies as a source for services for nationwide use. Executive agencies, other Federal agencies, mixed ownership government corporations, and the District of Columbia; government contractors authorized in writing by a federal agency pursuant to 48 CFR 51.1; and other organizations authorized by statute or regulation to use GSA as a source of supply may use this contract.

GSA has determined that the prices for services contained in the contractor’s price list applicable to this Schedule are fair and reasonable. However, the ordering office using this contract is responsible for considering the level of effort and mix of labor proposed to perform a specific task being ordered and for making a determination that the total firm-fixed price or ceiling price is fair and reasonable.

The contract provides for task orders to be placed as Fixed Priced or Time and Materials using the labor categories and pricing contained in this contract. **There is no dollar value ceiling for the contract.**

When ordering services, ordering offices shall:

- I. Develop a Statement of Work (SOW).
- II. Mail, fax, or email SOW to Project Support Services, Inc.:
 - Project Support Services, Inc.
 - 14680 SE 95th Ave.
 - Summerfield, FL 34491-3606
 - Fax: 888-606-4426
 - Phone: 571-257-5737
 - e-Mail: thammond@psswdc.com and tdottellis@psswdc.com
- III. Review response from Project Support Services, clarifying any technical issues.
- IV. Place order with Project Support Services by providing GSA Form 300 or other funding Documents.

POINTS OF CONTACT

		Security Administration:
Name:	Luther H. Hammond, President	Troy Hammond, Executive Vice President
Phone:	202-327-1121	202-327-1119
Fax:	352-307-3149	888-606-4426
Email:	lhammond@psswdc.com	thammond@psswdc.com

	Business Development and Sales:	Schedules Administration:
Name:	Anthony Sterling, Vice President	Tonya Dottellis, Director of Contracts
Phone:	443-854-7711	301-520-7570
Fax:	888-606-4426	888-606-4426
Email:	asterling@psswdc.com	tdottellis@psswdc.com